

AN ADJOURNED MEETING OF THE FAUQUIER COUNTY BOARD OF SUPERVISORS WAS HELD MARCH 29, 2004 AT 7:00 P.M. IN WARRENTON, VIRGINIA

P R E S E N T Mr. Harry F. Atherton, Chairman; Raymond E. Graham, Vice-Chairman; Mr. Richard W. Robison; Mr. Chester W. Stribling; Mr. William G. Downey; Mr. G. Robert Lee, County Administrator; Mr. Paul S. McCulla, County Attorney

A B S E N T None

AGENDA REVIEW

The Board of Supervisors reviewed the agenda.

WORK SESSION – PROPOSED FISCAL YEAR 2005 BUDGET, CAPITAL IMPROVEMENTS PLAN AND TAX RATE

The Board of Supervisors held a work session to review the proposed FY 2005 Budget, Capital Improvements Plan, and tax rate.

The meeting was reconvened in Regular Session at 7:00 p.m. at the Warrenton Community Center.

A JOINT PUBLIC HEARING WITH THE FAUQUIER COUNTY BOARD OF SUPERVISORS AND THE WARRENTON TOWN COUNCIL ON A PROPOSED BOUNDARY ADJUSTMENT AGREEMENT

Mayor George Fitch and members of the Warrenton Town Council joined the Fauquier County Board of Supervisors on the dais in order to conduct a joint public hearing to consider a proposed boundary adjustment agreement, adjusting a 16.73869 acre portion of a parcel of land identified as PIN #6983-46-3320 and a 1.81948 acre portion of Awlington Boulevard into the corporate limits of the Town of Warrenton. The Home Depot, USA, Inc. has contracted to purchase a portion of a parcel of land identified as PIN #6983-46-3320. The property is located on the southern side of Alwington Boulevard off of East Shirley Avenue. Home Depot has requested that the Town and County agree to boundary adjust the 16.73869 acre portion of PIN# 6983-46-3320 and the 1.81948 acre portion of Alwington Boulevard into the Town's corporate limits. Paul McCulla, County Attorney, summarized the proposed boundary adjustment agreement. Winston Watt, Center District, spoke in support of the boundary line adjustment. James Downey, Center District, representing the applicant, spoke in support of the boundary line adjustment. No one else spoke. The public hearing was closed. Mr. Atherton moved to postpone action on the proposed boundary line adjustment until such time as

the Board receives an approved site plan from the Director of Community Development. Mr. Robison seconded, and the vote for the motion was unanimous, as follows:

Ayes: *Mr. Harry F. Atherton; Mr. Raymond E. Graham; Mr. Chester W. Stribling; Mr. Richard W. Robison; Mr. William G. Downey*
Nays: *None*
Absent During Vote: *None*
Abstention: *None*

ADOPTION OF THE AGENDA

Mr. Graham moved to adopt the agenda, with the following changes. Mr. Downey seconded, and the vote for the motion was unanimous as follows:

Ayes: *Mr. Harry F. Atherton; Mr. Raymond E. Graham; Mr. Chester W. Stribling; Mr. Richard W. Robison; Mr. William G. Downey*
Nays: *None*
Absent During Vote: *None*
Abstention: *None*

- Add Regular Agenda Item #4, A Resolution To Adopt Changes In The Health Insurance Program For Fiscal Year 2005.

CITIZENS' TIME

No one spoke.

A RESOLUTION TO ADOPT THE FISCAL YEAR 2005 BUDGET AND THE TAX RATES FOR CALENDAR YEAR 2004

Mr. Graham moved to adopt the following resolution. Mr. Atherton seconded, and the vote for the motion was unanimous as follows:

Ayes: *Mr. Harry F. Atherton; Mr. Raymond E. Graham; Mr. Chester W. Stribling; Mr. Richard W. Robison; Mr. William G. Downey*
Nays: *None*
Absent During Vote: *None*
Abstention: *None*

RESOLUTION

A RESOLUTION TO ADOPT THE FISCAL YEAR (FY) 2005 BUDGET AND
THE TAX RATES FOR CALENDAR YEAR 2004

WHEREAS, it is the responsibility of the Fauquier County Board of Supervisors to approve and control the County's fiscal plan for FY 2005; and

WHEREAS, the Board of Supervisors has received and reviewed the County Administrator's Proposed Budget for FY 2005; and

WHEREAS, it is the responsibility of the Fauquier County Board of Supervisors to set the tax rates for Calendar Year 2004; and

WHEREAS, the Board of Supervisors has received comments on the proposed tax rates and the proposed budget from citizens of Fauquier County at a duly advertised public hearing; and

WHEREAS, it is the intent of the Board of Supervisors that departments and agencies shall adhere to the budgeted funds in accordance with departmental budgets presented by the County Administrator and adjusted by the Board of Supervisors; and

WHEREAS, there are funds in the Capital Fund which will be unexpended at the end of FY 2004; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 29th day of March 2004, That the following tax rates for Calendar Year 2004 be, and are hereby, approved, as set forth below; and, be it

RESOLVED FURTHER, That local tax supported expenditures of the School Division's overall budget of \$101,006,025 shall not exceed \$68,766,968 of local funds; and, be it

RESOLVED FURTHER, That the following budgets be, and are hereby, approved effective July 1, 2004, as set forth below; and, be it

RESOLVED FURTHER, That the unexpended funds in the Capital Fund shall be appropriated in FY 2005 to be used for specifically approved projects; and, be it

RESOLVED FINALLY, That all financial activities, purchases, travel, personnel actions, etc., shall be in accordance with the policies and procedures established by the Board of Supervisors and administered by the County Administrator.

CALENDAR YEAR 2004 COUNTY TAX RATES

Real Estate.....\$0.92 per \$100 of assessed valuation
Real Estate – Fire and Rescue Levy.....\$0.07 per \$100 of assessed valuation

Marshall Street Light Levy.....	\$0.02 per \$100 of assessed valuation
Personal Property.....	\$4.65 per \$100 of assessed valuation
Personal Property – Fire and Rescue.....	\$0.25 per \$100 of assessed valuation
Motor Homes, Camper Trailers, Boats....	\$1.50 per \$100 of assessed valuation
Mobile Homes.....	\$0.99 per \$100 of assessed valuation
Machinery and Tools.....	\$4.65 per \$100 of assessed valuation
Aircraft.....	\$0.60 per \$100 of assessed valuation
Specially Equipped Handicap Vehicles...	\$0.05 per \$100 of assessed valuation

**A RESOLUTION TO APPROVE THE SUBMISSION OF AN APPLICATION BY
SKYLINE WATER COMPANY, INC. FOR A CERTIFICATE OF PUBLIC
CONVENIENCE AND NECESSITY TO FURNISH PUBLIC UTILITY SERVICE**

Mr. Stribling moved to adopt the following resolution. Mr. Graham seconded, and the vote for the motion was unanimous as follows:

<i>Ayes:</i>	<i>Mr. Harry F. Atherton; Mr. Raymond E. Graham; Mr. Chester W. Stribling; Mr. Richard W. Robison; Mr. William G. Downey</i>
<i>Nays:</i>	<i>None</i>
<i>Absent During Vote:</i>	<i>None</i>
<i>Abstention:</i>	<i>None</i>

RESOLUTION

**A RESOLUTION TO APPROVE THE SUBMISSION OF AN APPLICATION BY
SKYLINE WATER COMPANY, INC. FOR A CERTIFICATE OF CONVENIENCE
AND NECESSITY TO FURNISH PUBLIC UTILITY SERVICE**

WHEREAS, the Drysdale subdivision located in Lee Magisterial District maintains a private water system; and

WHEREAS, the private water system servicing the Drysdale subdivision is in need of an approved operator; and

WHEREAS, the homeowners in the Drysdale subdivision have contracted with David K. Travers, trading as Skyline Water Company, Inc., to operate and maintain the private water system; and

WHEREAS, Section 56-265.3 of the Code of Virginia provides that any company engaged in furnishing a public utility service must apply to the State Corporation Commission for a Certificate of Convenience and Necessity to Furnish Public Utility Service; and

WHEREAS, Section 56-265.3 of the Code of Virginia also provides that the submission of such application must be approved by the governing body of the political subdivision in which the territory is located; and

WHEREAS, Skyline Water Company, Inc. has prepared such an application; and

WHEREAS, the Fauquier County Water and Sanitation Authority has no objection to Skyline Water Company, Inc. applying for a Certificate of Convenience and Necessity to Furnish Public Utility Service; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 29th day of March 2004, That the Board hereby approves the submission of an application by Skyline Water Company, Inc. for a Certificate of Convenience and Necessity to Furnish Public Utility Service.

A RESOLUTION DIRECTING THE COUNTY ADMINISTRATOR TO SCHEDULE A PUBLIC HEARING ON A PROPOSED ORDINANCE AMENDING CHAPTER 8 OF THE CODE OF FAUQUIER COUNTY TO ADD ARTICLE XIX ENTITLED TRANSIENT OCCUPANCY TAX

Mr. Robison moved to adopt the following resolution. Mr. Stribling seconded, and the vote for the motion was unanimous as follows:

<i>Ayes:</i>	<i>Mr. Harry F. Atherton; Mr. Raymond E. Graham; Mr. Chester W. Stribling; Mr. Richard W. Robison; Mr. William G. Downey</i>
<i>Nays:</i>	<i>None</i>
<i>Absent During Vote:</i>	<i>None</i>
<i>Abstention:</i>	<i>None</i>

RESOLUTION

A RESOLUTION DIRECTING THE COUNTY ADMINISTRATOR TO SCHEDULE A PUBLIC HEARING ON A PROPOSED ORDINANCE AMENDING CHAPTER 8 OF THE CODE OF FAUQUIER COUNTY TO ADD ARTICLE XIX ENTITLED TRANSIENT OCCUPANCY TAX

WHEREAS, Section 58.1-3819 of the Code of Virginia authorizes Counties to impose a transient occupancy tax on hotels, motels, and other facilities renting guest rooms for continuous occupancy of, or fewer than, thirty (30) consecutive days; and

WHEREAS, the Board of Supervisors wishes to consider the adoption of an Ordinance amending Chapter 8 of the Code of Fauquier County to add Article XIX entitled "Transient Occupancy Tax" imposing a transient occupancy tax within the boundaries of Fauquier County; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 29th day of March 2004, That the County Administrator be, and is hereby, directed to schedule a public hearing on a proposed Ordinance amending Chapter 8 of the Code of Fauquier County to add Article XIX, entitled "Transient Occupancy Tax."

A RESOLUTION TO ADOPT CHANGES IN THE HEALTH INSURANCE PROGRAM FOR FISCAL YEAR 2005

Mr. Graham moved to adopt the following resolution. Mr. Atherton seconded, and the vote for the motion was unanimous as follows:

<i>Ayes:</i>	<i>Mr. Harry F. Atherton; Mr. Raymond E. Graham; Mr. Chester W. Stribling; Mr. Richard W. Robison; Mr. William G. Downey</i>
<i>Nays:</i>	<i>None</i>
<i>Absent During Vote:</i>	<i>None</i>
<i>Abstention:</i>	<i>None</i>

RESOLUTION

A RESOLUTION TO ADOPT CHANGES IN THE HEALTH INSURANCE PROGRAM FOR FISCAL YEAR 2005

WHEREAS, the Board of Supervisors and the School Board of Fauquier County jointly self-fund the employees' health insurance benefit; and

WHEREAS, the contract for third party claims administration for the health insurance benefit expires June 30, 2004; and

WHEREAS, the Board of Supervisors and the School Board of Fauquier County desire to provide a favorable health insurance benefit in partnership with their employees; and

WHEREAS, the cost of health insurance for fiscal year 2005 is projected to increase; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 29th day of March 2004, That the contract for third party administration is hereby extended to Anthem Blue Cross and Blue Shield for the Fiscal Year July 1, 2004 through June 30, 2005; and, be it

RESOLVED FURTHER, That the benefit and premium changes shown herein be, and are hereby, adopted and effective July 1, 2004.

SUMMARY OF WELLNESS & BENEFIT CHANGES

Implement an Employees Assistance Program (EAP)	Cost:	\$25,200
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Implement Top Health Newsletter for Schools	Cost:	\$4,000
Increase emergency room copay from \$75 to \$100	Savings:	\$56,000
Implement an aggregate stop loss charge on claims only	Savings:	\$13,500

ELIGIBILITY CATEGORIES & PREMIUMS CHANGES

Eligibility Categories	Premium Schedule
1. <u>Full-Time Permanent Employees</u>	
<u>County</u> <ul style="list-style-type: none"> Employees with approved full-time schedules as defined by policy Includes 40 hour, 37.5 hour, and 30 hour/5 days per week schedules 	Schedule A
<u>Schools</u> <ul style="list-style-type: none"> Employees with approved schedules of at least 30 hours per week Bus Drivers and Aides 	Schedule A
Recommendation: No change	
2. <u>Part-Time Permanent Employees</u>	Schedule B
<u>County</u> <ul style="list-style-type: none"> Employees with approved schedules from 19 hours to under 37.5 hours per week, except those working schedules of at least 30 hours <u>and</u> 5 days per week (see Section 1 above) 	
Recommendation: Premiums for County employees are prorated based on the number of hours authorized on the Personnel Action Notice (PAN). Implement the same schedule used for Schools part-time permanent employees (see Schools below). For part-time permanent employees who may experience an above average premium increase with this change, it is recommended that the premium increase be limited to the same increase for others in the same category and plan.	
<u>Schools</u> <ul style="list-style-type: none"> Employees with approved schedules from 19 hours to under 30 hours per week Per policy part-time permanent employees pay a premium equal to the full-time permanent employee share plus 50% of the employer portion 	
Recommendation: Implement the same percentage cost share of the employer's portion of the premium that is in effect for Fiscal Year 2004. In Fiscal Year 2004, the employer covers 68% of the employer portion and the employee covers 32%.	

3. Carve Out Schedule C

County only

- Retirees over age 65 with minimum age and service totaling 80 years, and must carry Medicare Part B
- Per policy participants cover the percentage of premium based on expected liability/maximum liability

Recommendation: Implement the same percentage cost share that is in effect for Fiscal Year 2004, with the participant paying 61.6% of the total Fiscal Year 2005 premium, as reflected in Schedule C.

4. Retirees - County & Schools Schedule C

- Per policy participants pay the total premium per schedule A plus 2%

Recommendation: Recommend that the policy be followed.

5. ERIP Schedule C

Schools only

- Early certificated retirees with at least ten (10) years of full-time employment with the Schools, including seven (7) years immediately preceding retirement, who continue to provide services under this program
- Per policy the participant pays the full-time permanent employee share of the premium plus 50% of employer share
- In some instances, contractual agreements differ from policy

Recommendation: Recommend that the policy be followed, except when a contractual agreement specifies otherwise.

6. COBRA - County & Schools Schedule C

- Participants who have the right by law to continue coverage after termination of employment, or other events resulting in a loss of coverage
- Per policy participants pay the total premium per Schedule A plus 2%

Recommendation: Recommend that the policy be followed.

SCHEDULE A
FISCAL YEAR 2005 FULL-TIME PREMIUMS

Plan/Tier	Employee Premium	Employer Premium	Total Premium
<u>Keycare 10</u>			
Employee	30	\$ 451	\$ 481
Employee + Minor	107	451	558
Employee + Spouse	283	451	734
Family	364	451	815
<u>Keycare 15</u>			
Employee	15	451	\$ 466
Employee + Minor	87	451	538
Employee + Spouse	253	451	704
Family	324	451	775
<u>Healthkeepers 10</u>			
Employee	5	451	\$ 456
Employee + Minor	65	451	516
Employee + Spouse	223	451	674
Family	290	451	741
<u>Healthkeepers 20</u>			
Employee	-	451	\$ 451
Employee + Minor	23	451	474
Employee + Spouse	171	451	622
Family	233	451	684
<u>High Option Dental</u>			
Employee	5		
Employee + Minor	8		
Employee + Spouse	11		
Family/Employee & Children	13		

SCHEDULE B
FISCAL YEAR 2005 PART-TIME PREMIUMS

Plan/Tier	Employee Premium	Employer Premium	Total Premium
<u>Keycare 10</u>			
Employee	\$ 174	\$ 307	\$ 481
Employee + Minor	251	307	558
Employee + Spouse	427	307	735
Family	508	307	816
<u>Keycare 15</u>			
Employee	\$ 159	307	466
Employee + Minor	231	307	539
Employee + Spouse	397	307	705
Family	468	307	775
<u>Healthkeepers 10</u>			
Employee	\$ 149	307	457
Employee + Minor	209	307	516
Employee + Spouse	367	307	675
Family	434	307	741
<u>Healthkeepers 20</u>			
Employee	\$ 144	307	451
Employee + Minor	167	307	475
Employee + Spouse	315	307	622
Family	377	307	684
<u>High Option Dental</u>			
Employee	5		
Employee + Minor	8		
Employee + Spouse	11		
Family/Employee & Children	13		

SCHEDULE C
FISCAL YEAR 2005 MISCELLANEOUS PREMIUMS

Plan/Tier	Carve Out Premium	Retirees Premium	ERIP Premium	COBRA Premium
<u>Keycare 10</u>				
Employee	\$ 296	\$ 490	\$ 255	\$ 490
Employee + Minor	N/A	569	332	569
Employee + Spouse	N/A	748	508	748
Family	N/A	831	589	831
<u>Keycare 15</u>				
Employee	N/A	\$ 475	\$ 240	\$ 475
Employee + Minor	N/A	549	312	549
Employee + Spouse	N/A	718	478	718
Family	N/A	790	549	790
<u>Healthkeepers 10</u>				
Employee	N/A	\$ 465	\$ 230	\$ 465
Employee + Minor	N/A	526	290	526
Employee + Spouse	N/A	687	448	687
Family	N/A	756	515	756
<u>Healthkeepers 20</u>				
Employee	N/A	\$ 460	\$ 225	\$ 460
Employee + Minor	N/A	483	248	483
Employee + Spouse	N/A	634	396	634
Family	N/A	697	458	697
<u>High Option Dental</u>				
Employee	5	5	5	5
Employee + Minor	8	8	8	8
Employee + Spouse	11	11	11	11
Family/Employee & Children	13	13	13	13

ANNOUNCEMENTS

Mr. Lee had no announcements.

With no further business, the meeting was adjourned.

I hereby certify that this is a true and exact record of actions taken by the Fauquier County Board of Supervisors on March 29, 2004.

*G. Robert Lee
Clerk to the Board of Supervisors*